MATSU VALLEY PLANNING for TRANSPORTATION

Representatives:
Bob Charles – Knik Tribe **(Secretary)**
Edna DeVries, Mayor - MSB
Glenda Ledford, Mayor – City of Wasilla **(Chair)**
Brian Winnestaffer - Chickaloon Native Village
Mike Brown - MSB
Sean Holland - DOT&PF **(Treasurer)**
Jim Cooper, Mayor – City of Palmer **(Vice Chair)**

Microsoft Teams meeting
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Meeting ID: 253 618 394 457 5
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+1 689-223-3510 (U.S. Sioux Falls)
(844) 594-6237 (toll-free)
Phone Conference ID: 568 381 409#

Agenda
Wednesday, November 19, 2025
1:30-3:00 pm

Meeting Location
Alaska DOT Mat Su District Office at 500 S. Seward Meridian Pkwy, Wasilla, Alaska
There is limited parking at the building's main entrance, an overflow parking lot to the south.

1. Meeting called to order and Roll Call

2. Consent Agenda **(Action Item)**
   a. Approval of November 19, 2025, Agenda
   b. Approval of October 22nd, 2025, Minutes

3. Committee/Working Group Reports
   a. Staff Report
4. Voices of the Visitors (Non-Action Items)

5. Technical Committee October 14th Action Items

   a. Officer Elections Recommended Motion: *Motion to Approve Alex Strawn for Chair (Tucker) seconded, no further discussion, no objection, Motion approved. Motion to Approve Chris Bentz, as Vice Chair **(Winnestaffer),** Motion to approve Erich Schaal for View Chair **(Adams)** seconded, Roll call vote. Erich Schaal will serve another term as vice chair.*

   b. FFY26 December 2025-November 2026 Technical Committee Meeting Dates: *Motion to approve as presented **(Tucker)** seconded, no discussion, no objection, motion approved.*

   c. MTP Project Evaluation Criteria and Scoring Guidebook Recommended for approval to the Policy Board: *Motion to approve with minor staff edits **(Bradway)** seconded, discussion on Criteria 1.2, 5.2 and 6.3.*

   *Motion to amend Criterion 1.2 to replace the word "expand" with the word "improve" throughout (**Adams**), seconded. Motion approved.*

   Motion to amend Criterion 5.2 to remove the scoring criteria "5 points if the project makes a new non-motorized connection of greater than 0.5 miles" and instead assign "5 points if *the project connects two facilities or extends a facility" (**Winnestaffer**), seconded, motion approved.*

*Motion to amend Criterion 6.3 to remove the scoring criteria "5 points if the project connects a roadway gap of 1 mile or greater" and instead assign "5 points if the project connects two roads or extends a road" (**Tucker**), seconded, motion approved.*

*Motion to approve the MTP evaluation criteria as amended by prior motions (**Bradway**), seconded, motion approved.*

Motion to extend the meeting until 4:20 **(Winnestaffer)** seconded, motion approved.

Motion to postpone Items 7 through 9 to the December 10th meeting. Motion **(Bradway)** seconded, no further discussion, motion approved.

6. Action Items
   - **a.** Officer Elections: Chair, Vice Chair, Treasurer, and Secretary: **Election Process on Page 3 of the Packet.**
   - **b.** December 2025-November 2026 Policy Board Meeting Dates (Action Item) **Recommended Motion to approve as meeting dates as presented.**
   - **c.** Personnel Policy Update to Annual COLA policy (Action Item) **Recommended Motion to approve the annual COLA policy as presented.**
   - **d.** Personnel Policy Update to Annual Performance Evaluations (Action Item) **Recommended Motion to approve the amendment to the annual performance evaluations as presented.**
   - e. MTP Project Evaluation Criteria and Scoring Guidebook Approval (Action Item) **Recommended Motion to approve MTP project evaluation criteria and scoring guidebook as presented.**

7. Old Business

   a. MTP Update
      - MTP Project Nomination Form
      - Interactive Comment Map and Nomination Process
      - Special Meeting the week of Nov 18th with TC subcommittee to review the Travel Model Assumptions based on concerns identified at a special meeting on November 12th

   b. STIP Memo about MVP FFY 24&25 Funding Allocations, Carryover, and FFY26 Funding Award
      - Policy Board Request: DOT reps on the PB and TC, engage their leadership in documenting improvements that could be made with the 3C process, STIP involvement, and usage of MVP's suballocations without consultation update from Ben White, Alaska DOT Planning Chief
      - MVP FFY 24,25,26 funding and project documentation update requested by the Technical Committee for review

   c. 26-29 STIP Update from Lauren Little, Chief Engineer DOT&PF

   d. Alaska DOT&PF SAFEROADS initiative Lauren Little, Chief Engineer DOT&PF

8. New Business
    a. None

9. Other Issues
    a. Transit update

10. Informational Items

    a. Annual Conflict of Interest Policy Signatures
    b. Audit and 990 prep Engagement Letter from Altman, Rodgers Co.
    c. Vision, Goals, and Objectives public comment period closes November 24th
    d. Reminder about the December 3rd Open House for the MTP will be held at the MSB Assembly Chamber from 4:30 pm-6:30 pm

11. Policy Board Comments

12. Adjournment

Next Scheduled MPO Policy Board Meeting – December 17th, from 1:30 pm to 3:00 p.m. to be held via Microsoft TEAMS and at the Alaska DOT Mat-Su District Office at 500 S Seward Meridian Pkwy, Wasilla, Alaska.