



Representatives:

Bob Charles – Knik Tribe (**Secretary**)
Edna DeVries, Mayor – MSB (**Vice Chair**)
Glenda Ledford, Mayor – City of Wasilla
Brian Winnestaffer - Chickaloon Native Village
Mike Brown – MSB
Katherine Keith - DOT&PF (**Treasurer**)
Jim Cooper, Mayor – City of Palmer (**Chair**)

Microsoft Teams meeting

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Phone Conference ID: 568 381 409#

Minutes

Wednesday, February 25th 2026
1:30-3:00 pm

Meeting Location

Alaska DOT Mat Su District Office, Upstairs Conference Room at 500 S. Seward Meridian Pkwy, Wasilla, Alaska. There is limited parking at building's main entrance, overflow parking lot to south.

1. Call to Order and Roll Call
 - a. Welcome Deputy Commissioner Katherine Keith as the new representative on MVP's Policy Board for DOT&PF

Meeting called to order at 1:30 pm.

Board Members Present:

Bob Charles – Knik Tribe (**Secretary**)
Tom Adams as proxy for Edna DeVries, Mayor – MSB (**Vice Chair**)
Alex Strawn as proxy for Mike Brown – MSB
Katherine Keith - DOT&PF (**Treasurer**)
Jim Cooper, Mayor – City of Palmer (**Chair**)

Board Members Not Present:

Brian Winnestaffer - Chickaloon Native Village
Glenda Ledford, Mayor – City of Wasilla

Visitors:

Kim Sollien, MVP
Anjie Goulding, MVP
Carrie Cecil, MVP
Brian Lindamood, ARRC
Sara Lucey, AK DOT&PF
James Marks, HDR
Kate Dueber, ARRC
Emily Haynes, FHWA



2. Consent Agenda (**Action Item**)
 - a. Approval of the February 25th, 2026 Agenda
 - b. Approval of the December 17th, 2025, Minutes

Motion to approve the consent agenda with correction to minutes (*Keith*), seconded (*Adams*). No objections, no discussion. Approved.

3. Staff Report
 - Staff Report and Schedule of Monthly Tasks
 - Quarterly Financial Report
 - Draft Audit Report

Kim Sollien delivered staff report:

- MVP Staff has been going on an MTP Roadshow. Total of 10 presentations so far and will be at the transportation fair this afternoon.
 - Based on questions received during these presentations about funding and existing program of projects, MVP Staff have developed handouts to provide additional information and context.
- Due to current low volume of project nominations, staff will be extending the nomination period through COB Friday, March 13.
- Reminder that we will be hosting Transit Workshop to start the discussion on transit opportunities in the Mat-Su – in-person (March 12) and virtual (March 24)
- Quarterly Financial Statement (begins on page 24 of the packet)
 - Total assets balance includes membership dues and annual dues because DOT has not yet requested match for PL.
 - Additional funds from the MSB to support start-up of MVP
 - MVP staff have asked for an audit of indirect cost rate to increase
 - Budget to Actual – currently underspent, in part because MVP has yet to secure office space due to the unique needs of the organization and limited supply of commercial space in the Mat-Su that match needs. It is expected that this ratio will be reduced with securing of office space and hiring of additional staff position.
- Audit summary (begins on page 30 of packet)
 - Auditors have offered to come to March PB if desired.
 - Findings:
 - No material concerns with money in and money out in Quickbooks
 - No material concerns with internal controls on budget and policy
 - Recommend that report goes to final to bring to PB to approve in March

Discussion/ Questions

- **Tom Adams** notes that MSB is being contacted by community councils either intimidated by the nomination form or believe the MSB must submit projects and requests clarification on preferred process.
- Response:
 - While the nomination packet does say that anyone may apply for projects, all projects must have support from road owners (MSB, Wasilla, Palmer, State) due to match requirements and long-term responsibility.



- Staff have let community councils know that they may submit formal letters of recommendations and resolutions to MVP to communicate to road owners. Staff will be following up with additional clarification email this week.
- Based on feedback, staff recognize that the nomination form is onerous to public and governmental entities alike. Staff are working on strategies to streamline submission process while retaining integrity of the project evaluation and scoring system.
- MVP staff are also considering hosting a Technical Committee working session to review and discuss project nominations.
- **Tom Adams** notes that there is also confusion about how projects with existing funds should be included in the MTP.
- Response:
 - Anything that is receiving federal funding within the MPA needs to be in the MTP to be in the TIP. If a project has already been approved but will leverage federal funds for later phases, it will need to be included in the MTP.
 - MVP staff will need to know list of grants applied for and list of grants received and the projects.
- **Jim Cooper** asked whether there is a restriction on who can apply to the vacant TC at-large positions?
- Response:
 - No, we are just looking for someone familiar with these different modes so that we have all modes appropriately represented. MVP Staff did discuss the potential for including MSB staff to fill both seats, however, this would result in a large percentage of MSB representation in TC seats. It is preferable to have a more diverse board make-up to extend reach of TC within the broader community.
- **Katherine Keith** asked several clarification questions pertinent to the budget.
 - Where are match funds being held?
 - Response: All match funds have been received and are being held in the money market account. MVP staff note that, due to total sum, there is a need to shift funds to a different bank as current bank does not insure for the full amount in accounts.
 - Accounts receivable – projecting out next two quarters – where is that coming from?
 - MVP does not receive other funds beyond PL (we do not manage or receive funds directly from RSAs). In the future, we may also apply for competitive grants.
- **Jim Cooper** indicated a preference for requesting a final report from the auditors rather than requesting a formal presentation at the March PB meeting.
 - Supported by other PB members. MVP staff will proceed accordingly.



4. Technical Committee Action Items, February 10th, 2026 Meeting
 - a. *Motion to recommend that the MVP Policy Board adopt the Alaska DOT&PF performance targets for 2026 (Schaal). Seconded. No objections, no further discussions. Motion is approved unanimously.*
 - b. *5307 split recommendation- the TC directed MVP staff to provide information about ARRC and Valley Transit operations and funding before making a recommendation to the PB. Expected Recommendation in March.*

5. Voices of the Visitors **(Non-Action Items)**

Note that there was an issue with the meeting link shared in the meeting agenda online and others could not join directly. Staff were able to address the issue for several individuals, but it is possible that other members of the public could not join due to this issue. The issue appears to be related to recent updates to Microsoft Teams software and staff will correct for future meetings.

6. Action Items

- a. Adoption of Alaska DOT&PF 2026 Safety Performance Measure Targets **(Action Item)**

Motion to adopt the DOT&PF 2026 Safety Performance Measure Targets (*Keith*), seconded (*Adams*). No objections, no discussion. Roll call vote, motion is approved.

Roll-Call Vote:

Bob Charles – Yes

Tom Adams as proxy for Edna DeVries, Mayor – Yes

Alex Strawn as proxy for Mike Brown – Yes

Katherine Keith - Yes

Jim Cooper, Mayor – Yes

7. Old Business

- a. MTP Update
 - Formal Call for Project Nominations 1.28.2026 – Packet
 - Survey Results & Comment Map Responses
- b. FFY26-29 STIP Update Adam Bradway, Alaska DOT&PF

Katherine Keith, DOT&PF

- o Finally ready to share the rolling STIP. Pre-release version will be made available to select groups (including MPOs, ARRC, FHWA, Transit Providers). Ten-day review period. Comment portal will be open. Intent is to make technical corrections prior to release for full 45-day public comment period. One area of focus will be lower match in FY26.



c. Alaska DOT&PF's Long-Range Transportation Plan (LRTP) Sara Lucey

Sara Lucey, DOT&PF

- The LRTP serves as the policy plan for the state's transportation resources and helps to guide decisions on where, when, and how to allocate resources. The LRTP informs other specific plans (SHSP, corridor plans, etc.).
- Typically, LRTP is updated about every 5-years.
- Just finished existing conditions technical memo – available online for public comment through March 8. Now in Phase 3 (Identify Needs, Gaps, Challenges) and Phase 4 (Vision, Goals, Objectives).
- MPO input is important throughout the entire process.
- This LRTP is focused on user stories as the foundation of the plan – asking users to fill in to help build understanding of what people care about and what they want to see. Overall themes so far – road connectivity and capacity improvement; road safety and speed management; access, affordability, and equity; and active transportation.
- Focus group discussions completed – themed topics to engage in discussion. All Focus Group materials and summary results and open surveys are available on the project website - <https://publicinput.com/alaskaLRTP2055>

8. New Business

9. Transit Update

- MSB position on the 5307 split policy and ARRC response
- Special Transit Public Meeting: March 12th, 5:30-7pm Wasilla Senior Center
- Virtual Special Transit Public Meeting March 24th, 5:30-7:pm Teams

10. Other Issues

- a. Technical Committee At-large Seat Vacancy
 - Transit Advocate
 - Mobility/Bike and Pedestrian Advocate

11. Informational Items

- a. Approval of FFY 2026 Highway Safety Improvement (HSIP) Funding Plan amendment from the Commissioner
- b. Mat-Su Transportation Fair February 25th at Raven Hall 3pm-7pm
- c. Resolution from North Lakes Community Council for Project Nominations
- d. Letter from North Lakes Community Council about the FTA 5307 funding split
- e. Alaska Active Transportation Funding Source Guide

12. Policy Board Comments

13. Adjournment



MATSU VALLEY
PLANNING *for*
TRANSPORTATION

Meeting adjourned at 3:04 pm.

Next Scheduled MPO Policy Board Meeting – March 25th, from 1:30 pm to 3:00 p.m. to be held via Microsoft TEAMS and at the Alaska DOT Mat-Su District Office at 500 S Seward Meridian Pkwy, Wasilla, Alaska.