

MVP for Transportation MPO Policy Board Meeting

Representatives:

Bob Charles – Knik Tribe
Edna DeVries, Mayor - MSB
Glenda Ledford, Mayor – City of Wasilla
Brian Winnestaffer, Chickaloon Native Village
Mike Brown - MSB
Sean Holland - ADOT&PF
Steve Carrington, City of Palmer



Microsoft Teams meeting

Join on your computer or mobile app.

[Click here to join the meeting](#)

Meeting ID: 239 571 842 83

Passcode: Sgf2im

Or call in (audio only)

+1 605-937-6140 (U.S. Sioux Falls)
(844) 594-6237 (toll-free)

Phone Conference ID: 959 952 654#

Agenda

Tuesday, January 16th, 2023

2:00-3:30pm

1. Call to Order
2. Introduction of MPO Policy Board Members and other Attendees
3. Approval of the January 16th 2023, Agenda – **(Action Item)**
4. Approval of the December 19th, 2023, Minutes – **(Action Item)**
5. Committee/Working Group Reports (Including the Staff Report)
 - a. Staff Report
6. Voices of the Visitors (Non-Action Items)
7. Old Business
8. New Business
 - a. Construction Contract Award Process - Funding the Low Bid **(Action Item)**
 - b. List of Meeting Dates for 2024 **(Action Item)**
 - c. Meeting format discussion
9. Other Issues
10. Informational Items
 - a. Transit Update
 - b. MOU for Operations of the MPO Office
 1. MVP for Transportation Membership fee and annual dues structure
 - c. Articles of Incorporation submittal
11. Policy Board Comments
12. Adjournment

Next Scheduled MPO Policy Board Meeting – **February 20th**, to be held via Microsoft TEAMS Meeting

MVP for Transportation Pre-MPO Policy Board Meeting

Representatives:

Sean Holland - ADOT&PF
Steve Carrington, City of Palmer
Glenda Ledford, Mayor – City of Wasilla
Kaylan Wade Chickaloon Native Village
Bob Charles – Knik Tribe
Edna DeVries, Mayor - MSB
Mike Brown - MSB
Rob Yundt, Assembly Member - MSB
Jennifer Busch – Valley Transit
Vacant – Multi-Mobility Advocate



Location

**Mat-Su School District Building Board Room,
501 N Gulkana St, Palmer, AK**

Minutes

Tuesday, December 19th, 2023

2:00-3:30 pm

1. Call to Order

The meeting was called to order with quorum at 2:05 pm.

2. Introduction of Pre-MPO Policy Board Members and other Attendees

Members in attendance:

Sean Holland, ADOT&PF
Steve Carrington, City of Palmer
Glenda Ledford, City of Wasilla
Kaylan Wade, Chickaloon Native Village
Bob Charles, Knik Tribe
Edna DeVries, MSB Mayor
Mike Brown, MSB
Rob Yundt, MSB Assembly

Members absent:

Jennifer Busch, Valley Transit

Visitors present:

Elise Blocker, RESPEC
Donna Gardino, Gardino Consulting Services
Pat Cotter, RESPEC
Kim Sollien, MSB
Kelsey Anderson, MSB
Maija DiSalvo, MSB
John Linnell, ADOT&PF
Jillian Morrissey, MSB TAB
Ben White, ADOT&PF
Eric Schaal, City of Palmer
Brian Winnestaffer, Chickaloon Native Village
Todd Smolden, Governor's Office
Ryan Anderson, Commissioner ADOT&PF

MVP for Transportation Pre-MPO Policy Board Meeting

Adeyemi Alimi, ADEC
Adam Bradway, ADOT&PF
Karol Riese, MSB
Alex Strawn, MSB
Josh Tudor, City of Palmer
Franklin Conaway, North Lakes Community Council
Aaron Jongenelen, AMATS
Clint Adler, ADOT&PF
David Wilson, Alaska Senate
Judy Chapman, ADOT&PF
Crystal Nygard, City of Wasilla

3. Approval of the December 19th, 2023, Agenda – (Action Item)

*Motion to approve the December 19th, 2023 agenda (**Holland**), seconded. No edits. Approved unanimously.*

4. Approval of the November 14th, 2023, Minutes – (Action Item)

*Motion to approve the November 14th, 2023 minutes (**Wade**), seconded. No edits. Passed unanimously.*

5. Committee/Working Group Reports (Including the Staff Report)

a. Staff Report

Interviews for the MPO Coordinator are complete. An update will be made after the holidays.

6. Voices of the Visitors (Non-Action Items)

Todd Smolden: The Governor apologizes he cannot attend in person. I wanted to thank DOT&PF and all participants in this process. This was a good example of how the Mat-Su works together.

Commissioner Anderson: It's an honor to be here and be a part of creating Alaska's third MPO. The Mat-Su is growing, and I am looking forward to success going forward. Thank you.

7. Old Business

8. New Business

a. 2024 UPWP (Action Item)

Donna Gardino provided a summary overview of the 2024 UPWP and changes that were made.

*Motion to approve the 2024 UPWP (**Charles**), seconded. No edits. Passed unanimously.*

b. Intergovernmental Operating Agreement and Memorandum of Understanding for Transportation Planning (Action Item)

Donna Gardino provided a summary overview of the Intergovernmental Operating Agreement and Memorandum of Understanding for Transportation Planning and the changes that were made.

MVP for Transportation Pre-MPO Policy Board Meeting

Motion to approve the Intergovernmental Operating Agreement and Memorandum of Understanding for Transportation Planning (DeVries), seconded. No edits. Passed unanimously.

c. Operating Agreement Signature Ceremony

The Operating Agreement was signed.

9. Other Issues

None

10. Informational Items

None

11. Policy Board Comments

Mike Brown: Thank you to the staff and everyone who got this done. A lot has been done in the background to make this possible. This is a local voice and local control. This is a great example and illustration of allowing our community to put our fingerprint on how transportation infrastructure is developed in the Valley.

Bob Charles: Knik Tribe is committed to this process and is happy to participate in the future. We are willing to lend support to the MPO and build upon our relationship in the future.

Sean Holland: I think it's important to have local planning, people out here know their needs better than we do. The DOT has recognized that and is looking forward to partnerships in the future.

Edna DeVries: Thank you to everyone in the room. This is another step for our borough and others will realize it is the best place to live, work, and play.

Steve Carrington: I look forward to working with everyone in the future.

Glenda Ledford: We are the Mat-Su, and we can work together. We are the fastest-growing borough, Wasilla is the fastest-growing city in the state, and we can work together for the betterment of the Valley. It is a big step that we have gone from rural to urban. Thank you, Commissioner Anderson and the Governor for pushing this through as fast as they did.

12. Adjournment

Motion to adjourn (Carrington). The meeting adjourned at 2:48 pm.

Next Scheduled Pre-MPO Policy Board Meeting – **January 16th**, to be held via Microsoft TEAMS Meeting



MVP for Transportation

January 16, 2024

FHWA Alaska Division
Ms. Julie Jenkins
Financial Manager / Team Leader
P.O. Box 21648
Juneau, AK 99802-1648

Dear Ms. Jenkins:

Just before the holidays, Donna Gardino from Gardino Consulting Services, represented MVP for Transportation at an impromptu meeting with Deputy Commissioner Keith from Alaska DOT&PF. Deputy Commissioner Keith explained that the latest interpretation from FHWA is that if a STIP or TIP project goes out to bid for construction and additional funds are necessary to meet the low bid, a STIP or TIP amendment is required.

As Ms. Gardino was the Executive Director for the Fairbanks MPO for a decade ending in November 2017, she has notified MVP for Transportation that this will cause difficulty in obligating construction projects and may significantly impact construction schedules and contract awards. This issue is particularly acute due to the abbreviated construction season in Alaska. Other issues that result from this requirement are as follows:

- Contract awards may be significantly delayed as the amendment process typically takes 3 months, at a minimum, to perform the activities as outlined in the MPO's Public Participation Plan for TIP amendments.
- Contract awards may have to be cancelled and rebid which would result in awards being made later in the year or in winter for construction the next summer. This could result in increased bid costs again depending on the economic environment and the MPO would have to go through the amendment process again. This could result in a never-ending cycle with projects never getting to construction.
- The contracting community will have a difficult time planning resources for the construction season and may potentially have to lay off staff and cancel planned necessary procurements that have a long lead time. This could have cost impacts to Alaska DOT&PF and the MPO.
- The MPO would be unable to use its de-obligated balance of available funds which, in the past, were used, for the most part for just this purpose: to cover bids that came in higher than the Engineer's Estimate or to cover change orders during construction.

MVP for Transportation encourages FHWA to reevaluate this decision and work with the MPOs and Alaska DOT&PF to allow for the more efficient and practical bidding process that has been set by precedent. We would welcome an opportunity to sit down with you to discuss the regulations that are driving this change in a decades-old process. Thank you for your consideration.



MVP for Transportation

Sincerely,

Glenda Ledford
President, MVP for Transportation

CC: MVP Policy Board



January 16, 2024

To all Concerned:

The following MVP for Transportation meeting dates for 2024 were approved by the Policy Board on January 16, 2024.

2024 MVP for Transportation Meeting Dates

<u>Month</u>	<u>Technical</u>	<u>Policy</u>
January	9	16
February	13	20
March	12	19
April	9	16
May	14	21
June	11	18
July	9	16
August	13	20
September	10	17
October	8	15
November	12	19
December	10	17

All Technical Committee and Policy Board meetings are held at 2:00 in TEAMS or in person/TEAMS as indicated on the agenda. The information on upcoming meetings including meeting links can be found at MVPMPPO.com.

Glenda Ledford, Board President

Date

MEMORANDUM OF UNDERSTANDING
FOR THE OPERATION OF THE
MATSU VALLEY PLANNING FOR TRANSPORTATION OFFICE

1. **PARTIES.** The parties to this Memorandum of Understanding (MOU) are the Alaska Department of Transportation & Public Facilities (DOT&PF), Matanuska-Susitna Borough (MSB), City of Wasilla, City of Palmer, Knik Tribe and Chickaloon Native Village.
2. **PURPOSE.** The purpose of this MOU is to outline the responsibilities of each of the parties for the operation of the Matsu Valley Planning for Transportation (MVP for Transportation) office as the Metropolitan Planning Organization (MPO) in the MSB.
3. **BACKGROUND.** The MVP for Transportation Pre-MPO Policy Board passed a motion on October 16, 2021, to be established as an independent, non-profit organization and seek funding from the State of Alaska, MSB, City of Wasilla, City of Palmer, Knik Tribe, and Chickaloon Native Village. This MOU formalizes the Pre-MPO Policy Board's action by outlining the responsibilities of each party to successfully operate the MVP for Transportation office, including payment of a one-time Membership Fee and Annual Dues to cover operating and other costs associated with the MVP for Transportation Office.
4. **INTENTION.** That MVP for Transportation will:
 - a. Maintain a continuing, cooperative and comprehensive transportation planning process as defined in Title 23 USC Section 134 that explicitly regards the current surface transportation act's planning factors and focus areas and results in plans and programs consistent with comprehensively planned development of the urbanized area.
 - b. Be the forum for cooperative decision-making by elected and appointed officials of general purpose local government and intermodal transportation providers. The MVP for Transportation Policy Board will have final authority in the matters of policy and plan adoption for the MPO.
 - c. Develop and update the 20-year multimodal Metropolitan Transportation Plan (MTP), to create a fiscally feasible transportation system that integrates thoroughfare development, public transportation, air facilities, port facilities, rail systems, intermodal facilities, bicycle and pedestrian facilities and transportation enhancements; and reflects consideration of the area's comprehensive land-use plan and overall social, economic, environmental, and energy conservation plans, goals and objectives.
 - d. Produce all documents and studies that are necessary to maintain a federally certified transportation planning process, including the MTP, the Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP) and the Public Participation Plan (PPP).
 - e. Develop other modal transportation plans.
 - f. Develop and operate within the Metropolitan Planning Area (MPA) boundary established

by the MVP Policy Board and the Governor of Alaska. The MPA boundary map is shown in Exhibit A.

- g. Participate on the Technical Committee: See the Technical Committee Approved Purpose and Tasks in Exhibit B.
- h. Participate on the Policy Board. See the Policy Board Approved Purpose and Tasks in Exhibit C.
- g. Be coordinated by an Executive Director. Additional staff resources may be hired under the direction of the MVP for Transportation Policy Board.

5. RESPONSIBILITIES.

A. State of Alaska

- i. **Membership Fee & Annual Dues.** Subject to a specific appropriation by the Legislature, the DOT&PF shall make payment of the one-time Membership Fee (\$280,970 starting in Federal Fiscal Year 2024) and Annual Dues (\$25,287 starting in Federal Fiscal Year 2025) to MVP for Transportation in accordance with the “Metropolitan Planning Organization (MPO) Membership Fee & Dues Structure” approved by the Policy Board on September 19, 2023.
- ii. **DOT&PF.** As outlined in the Unified Planning Work Program (UPWP), will provide the following services:
 - 1. **Project Planning & Programming.** Participate in the development and implementation of the short-range Transportation Improvement Program (TIP), long range Metropolitan Transportation Plan (MTP), Public Participation Plan (PPP), and UPWP in accordance with the requirements of 23 CFR 420, 23 CFR 450, and 23 USC 134.
 - 2. **UPWP Oversight and Reporting: Responsible for providing management oversight of the UPWP and compiling the annual report.**
 - 3. **Fiscal Planning.** Provide funding availability estimates for use in MTP and TIP development.
 - 4. **Project Development.** Develop scopes of work, schedules, and estimates for all MVP for Transportation projects for use in the MTP and TIP. Manage and monitor the design and construction of the projects as outlined in the current version of the Federal Highway Administration (FHWA) and DOT&PF’s Stewardship and Oversight Agreement.
 - 5. **Incorporation of the TIP:** Incorporate MVP for Transportation’s TIP into the Statewide Transportation Improvement Program (STIP).
 - 6. **Staff.** Provide staff support to MVP for Transportation for daily operations of the MPO as outlined in the UPWP.
 - 7. **Policy Board.** Participate as a member of the Policy Board.
 - 8. **Technical Committee:** Participate as a member of the Technical Committee.
 - 9. **Maps and Data.** Provide available maps, aerial photographs, charts, data, traffic counts, GIS data and records as necessary to maintain the MVP for Transportation planning process.
 - 10. **Contract Administration.** Prepare all procurement documents and negotiate and

administer contracts for professional services and contractor work on MVP for Transportation plans and projects as detailed in the Intergovernmental Operating Agreement and Memorandum of Understanding for Transportation Planning.

- 11. Match & Maintenance Agreements.** Prepare and execute Agreements (Match/Maintenance) as appropriate for MVP for Transportation projects.
- 12. State & Federal Compliance.** Review and analyze MVP for Transportation's planning activities for conformance to state and federal laws, regulations, and guidance.
- 13. Travel Demand Modeling.** Provide travel demand modeling on an as-available basis.
- 14. Performance Targets:** Provide a description of performance measures and targets used in assessing the transportation system that MVP for Transportation can consider adopting or modifying.
- 15. Office Budget, Financial Reporting, & Audits.** Participate in the development of the UPWP Annual Budget for MVP for Transportation and conduct a compliance audit of MVP for Transportation revenues and expenditures as required.
- 16. Reimbursements.** Provide reimbursement for monthly Expense Reports with necessary documentation from the MVP for Transportation office within 60 days of receipt.

B. MSB

- i. Membership Fee & Annual Dues.** Subject to a specific appropriation by the Assembly, the FNSB shall make payment of the one-time Membership Fee (\$163,480 starting in Federal Fiscal Year 2024) and Annual Dues (\$14,713 starting in Federal Fiscal Year 2025) to MVP for Transportation in accordance with the "MPO Membership Fee & Dues Structure" approved by the Policy Board on September 19, 2023.
- ii. Policy Board.** Participate as a member of the Policy Board.
- iii. Technical Committee.** Participate as a member of the Technical Committee.
- iv. Geographic Information System (GIS).** Provide MVP for Transportation with GIS services on an agreed upon basis for plans and projects, including mapping support.
- v. Land Use Planning.** Provide MVP for Transportation with existing, planned, and projected land use information on an as-needed basis for plans and projects.
- vi. Transportation Planning.** Provide MVP for Transportation with transportation planning expertise on projects and plans for the Metropolitan Planning Area (MPA).
- vii. Local Planning Authority.** Provide coordination of MVP for Transportation plans with the Comprehensive Plan, ensuring that transportation and land use planning are consistent.
- viii. Staff.** Provide staff support to MVP for Transportation for daily operations of the MPO as outlined in the UPWP.
- ix. Funding.** Pursue funding opportunities to support transportation planning, projects and services.
- x. Transit. T B D**
- xi. Project Planning & Programming.** Participate in the development of the short-range TIP, MTP, PPP, and UPWP.
- xii. Coordination:** Coordinate with MVP for Transportation on an as-needed basis for shared responsibilities with the TIP, MTP, and Performance Measures target

setting and reporting.

C. City of Wasilla

- i. Membership Fee & Annual Dues.** Subject to a specific appropriation by the Council, the City of Wasilla shall make payment of the one-time Membership Fee (\$45,490 starting in Federal Fiscal Year 2024) and Annual Dues (\$4,094 starting in Federal Fiscal Year 2025) to MVP for Transportation in accordance with the “MPO Membership Fee & Dues Structure” approved by the Policy Board on September 19, 2023.
- ii. Policy Board.** Participate as a member of the Policy Board.
- iii. Technical Committee.** Participate as a member of the Technical Committee.
- iv. Funding.** Pursue funding opportunities to support transportation planning, projects and services.
- v. Local Planning Authority.** Provide coordination of MVP for Transportation plans with the Comprehensive Plan, ensuring that transportation and land use planning are consistent.
- vi. Project Planning & Programming.** Participate in the development and implementation of the TIP, MTP, PPP, and UPWP.

D. City of Palmer

- i. Membership Fee & Annual Dues.** Subject to a specific appropriation by the Council, the City of Palmer shall make payment of the one-time Membership Fee (\$29,890 starting in Federal Fiscal Year 2024) and Annual Dues (\$2,690 starting in Federal Fiscal Year 2025) to MVP for Transportation in accordance with the “MPO Membership Fee & Dues Structure” approved by the Policy Board on September 19, 2023.
- ii. Policy Board.** Participate as a member of the Policy Board.
- iii. Technical Committee.** Participate as a member of the Technical Committee.
- iv. Funding.** Pursue funding opportunities to support transportation planning, projects and services.
- v. Local Planning Authority.** Provide coordination of MVP for Transportation plans with the Comprehensive Plan, ensuring that transportation and land use planning are consistent.
- vi. Project Planning & Programming.** Participate in the development and implementation of the TIP, MTP, PPP, and UPWP.

E. Knik Tribe

- i. Membership Fee & Annual Dues. Membership Fee & Annual Dues.** Subject to a specific appropriation by the Council, the Knik Tribe shall make payment of the one-time Membership Fee (\$26,720 starting in Federal Fiscal Year 2024) and Annual Dues (\$2,405 starting in Federal Fiscal Year 2025) to MVP for Transportation in accordance with the “MPO Membership Fee & Dues Structure” approved by the Policy Board on September 19, 2023.
- ii. Policy Board.** Participate as a member of the Policy Board.
- iii. Technical Committee.** Participate as a member of the Technical Committee.

- iv. **Funding.** Pursue funding opportunities to support transportation planning, projects and services.
 - v. **Project Planning & Programming.** Participate in the development and implementation of the TIP, MTP, PPP, and UPWP.
- F. Chickaloon Native Village**
- i. **Membership Fee & Annual Dues. Membership Fee & Annual Dues.** Subject to a specific appropriation by the Council, the Chickaloon Village Traditional Council shall make payment of the one-time Membership Fee (15,390 starting in Federal Fiscal Year 2024) and Annual Dues (\$1,385 starting in Federal Fiscal Year 2025) to MVP for Transportation in accordance with the “MPO Membership Fee & Dues Structure” approved by the Policy Board on September 19,2023.
 - ii. **Policy Board.** Participate as a member of the Policy Board.
 - iii. **Technical Committee.** Participate as a member of the Technical Committee.
 - iv. **Funding.** Pursue funding opportunities to support transportation planning, projects and services.
 - v. **Project Planning & Programming.** Participate in the development and implementation of the TIP, MTP, PPP, and UPWP.
- 6. EFFECTIVE DATE.** This MOU shall be effective when (1) all parties have signed the MOU, and (2) the Governor has provided approval for MVP for Transportation to operate as the MPO for the Wasilla-Knik-Fairview-North Lake, AK urbanized area.
- 7. MODIFICATION.** Any amendments to this MOU must be done through action of the Policy Board. Any party may, upon written notice, request an amendment to the MOU by giving 30 days written notice to each of the other parties.
- 8. TERMINATION.** This MOU may be terminated at any time by an action of the Policy Board given 30 days written notice to each party prior to the action. This MOU will remain in effect until terminated as provided in this clause, or until amended or replaced by a new MOU. In the case of dissolution of MVP for Transportation, Membership Fees will be reimbursed to each party within 60 days of the MOU termination date established by the Policy Board.

**Central Region Director
Alaska Department of Transportation and Public Facilities**

Date

**Mayor
Matanuska Susitna Borough**

Date

**Mayor
City of Wasilla**

Date

**Mayor
City of Palmer**

Date

**Tribal Transportation Program Manager
Knik Tribe**

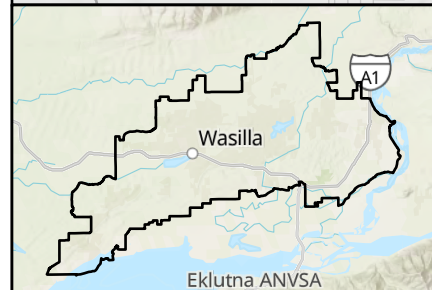
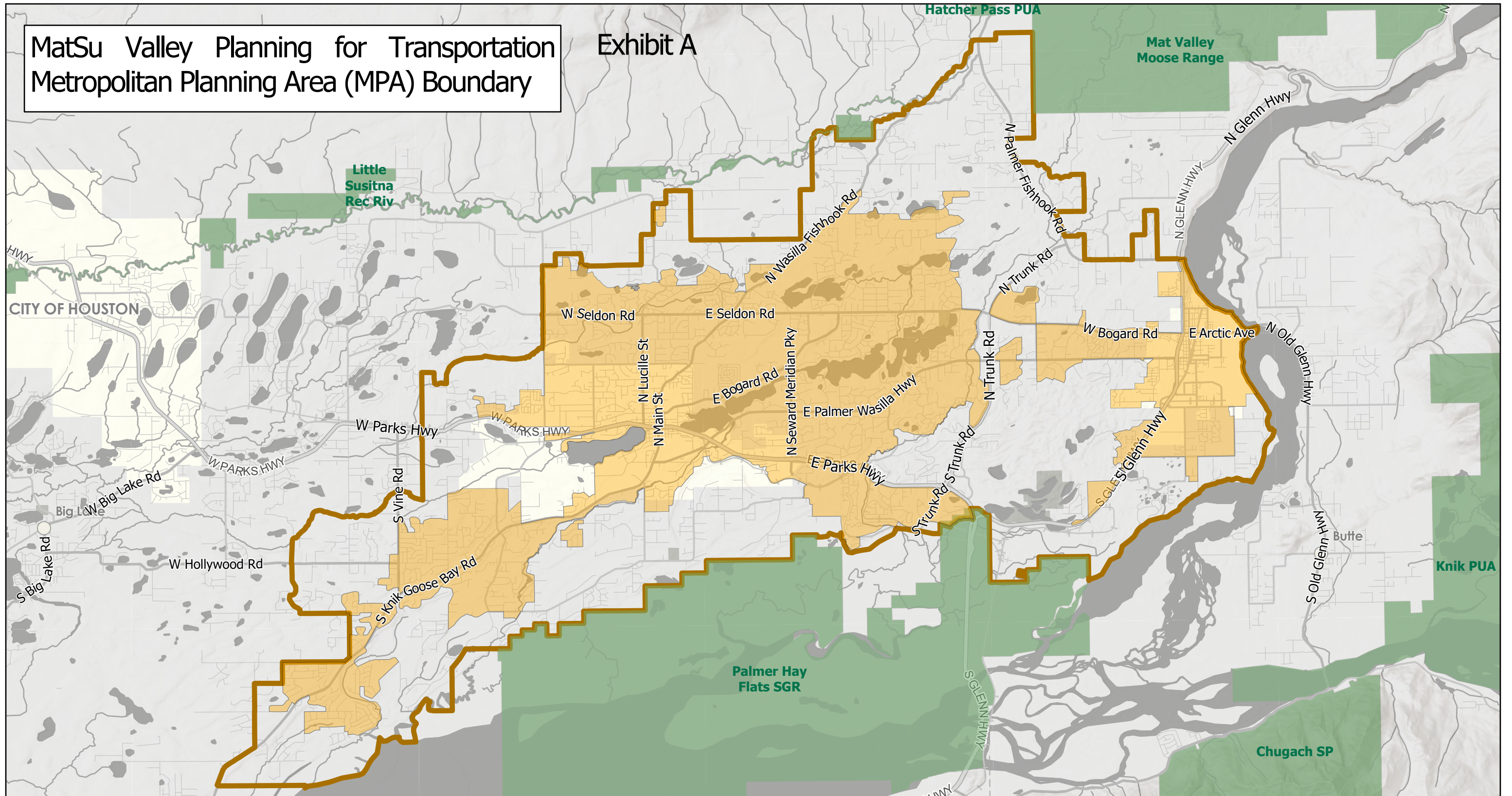
Date

**Transportation Department Director
Chickaloon Native Village**

Date

MatSu Valley Planning for Transportation Metropolitan Planning Area (MPA) Boundary

Exhibit A



- Urbanized Area (2020) Census
- Legislative Designated Area
- MPA Approved Boundary

"At a minimum, the MPA boundaries shall encompass the entire existing urbanized area [...] plus the contiguous area expected to become urbanized within a 20-year forecast period for the metropolitan transportation plan."
 23 CFR § 450.312(a)(1)

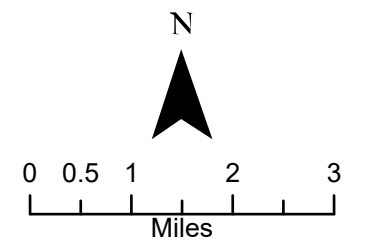


Exhibit B:
Mat-Su Valley Planning for Transportation
Technical Committee
Approved Purpose and Tasks
09.21.2022

Purpose

To assist the Policy Board in fulfilling its oversight responsibilities by acting as an advisory body for transportation issues that are primarily technical in nature.

Tasks

- Interact with the Metropolitan Planning Organization's (MPO's) professional staff on technical matters related to planning, analysis tasks and projects.
- Review all draft plans and policies and provide recommendations on plans, projects, federal regulations, and policy for the Policy Board's consideration that are in the best interest of the MPO
- Meet with their leadership representatives on the Policy Board on a regular basis to inform leaders about technical issues and provide answers to any questions they may have regarding matters before the Policy Board

- Conduct public meetings in accordance with Roberts Rules of Order and the Public Participation Plan
- Review, provide written feedback, and make recommendations to the Policy Board on the development and implementation of the:
 - Public Participation Plan
 - Title VI Implementation Plan
 - Unified Planning Work Program (UPWP)
 - Metropolitan Transportation Plan (MTP)
 - Transportation Improvement Program (TIP)
 - Policy and Procedures of the MPO
 - Interagency and Intergovernmental Agreements, as applicable
 - Other plans and policies
- Other tasks, as required.

Rules of Engagement

- Proxy voting will be allowed at the Staff Level of the Technical Committee, given written notice by the voting member prior to the meeting.

**Exhibit C: MVP for
Transportation Policy
Board
Approved
Purpose and Tasks
09.21.22**

Purpose

To carry out the metropolitan transportation planning process through intergovernmental and stakeholder collaboration, rational analysis, and consensus-based decision-making for the metropolitan planning area, to allocate scarce federal and other transportation funding resources, and to serve as the responsible party for all structural, administrative, and operational decisions of the metropolitan planning organization.

Tasks

- Serve as a key decision maker for the Metropolitan Planning Organization (MPO)
- Conduct adequate yet comprehensive transportation planning in examining the region's future and investment alternatives
- Supervise the Executive Director
- Conduct public meetings in accordance with Roberts Rules of Order, the Bylaws, and the Public Participation Plan
- Attend all meetings of the Policy Board
- Communicate with MPO staff and your staff member(s) on the Technical Committee on a regular basis to obtain answers to any questions you may have regarding matters before the Policy Board
- Vet, approve and oversee the implementation of the:
 - Public Participation Plan (PPP)
 - Title VI Implementation Plan
 - Unified Planning Work Program (UPWP)
 - Metropolitan Transportation Plan (MTP)
 - Transportation Improvement Program (TIP)
 - Policy and Procedures of the MPO
 - Interagency and Intergovernmental Agreements, as applicable
 - Other plans, as desired
- Serve as the Board of Directors for the MVP for Transportation Corporation and fulfill the required fiduciary duties
- Participate in Technical Committee meetings as time allows
- Represent the MPO at local, regional and National Transportation Planning Events
- Other tasks, as required

Rule of Engagement

- No proxy voting will be allowed as it is expected that the leaders selected for the Policy Board are fully involved in the process to make the best decisions regarding the future of transportation infrastructure, policy, and organizational structure. While a Proxy member can attend in case of an absence by a Policy Board member, that individual will not have the ability to vote.

**MVP for Transportation Dues Proposal A
Approved September 19, 2023**

Government	MVP for Transportation Proposal		
	Population	Membership Fee (\$5/person)	Annuals Dues (\$.45/person)
State of Alaska	56,194	\$ 280,970	\$ 25,287
MatSu Borough	32,696	\$ 163,480	\$ 14,713
City of Wasilla	9,098	\$ 45,490	\$ 4,094
City of Palmer	5,978	\$ 29,890	\$ 2,690
Chickaloon	3,078	\$ 15,390	\$ 1,385
Knik Tribe	5,344	\$ 26,720	\$ 2,405
	112,388	\$ 561,940	\$ 50,575

\$5.00	0.45
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* MPA population minus City populations

[Under 23 USC § 134 – Metropolitan Transportation Planning, Section 11201, requires:](#)

(a) Policy (3) “In designating official or representatives under paragraph (2) **for the first time**, subject to the bylaws or enabling statute of the metropolitan planning organization, the MPO shall consider the equitable and proportional representation of the population of the MPA.”

Additional Considerations:

First Year	Estimates	Match Required If Federally funded
Obligate MTP	\$500,000+	\$49,632
Transcad Modeling	\$200,000	\$19,853
		<hr/> \$69,485

Will not be full staffed in FFY24

Transit Planning may not be by the MPO, which may lessen match burden

State funding: will it be available for some of the startup expenses and MTP/Modeling

ARTICLES OF INCORPORATION

MatSu Valley Planning (MVP) for Transportation An Alaska Nonprofit Corporation

The undersigned, desiring to form a Nonprofit Corporation under the Alaska Nonprofit Corporation Act, AS 10.20, do hereby certify:

ARTICLE I – Name

The name of the Corporation is the MatSu Valley Planning (MVP) for Transportation (hereinafter “Corporation”).

ARTICLE II – Purpose

The Corporation is organized exclusively for purposes compatible with Section 501(c)(3) of the Internal Revenue Code. The purposes of the Corporation include, without limitation, (a) coordinating transportation planning, programs, and projects among governmental units, educational institutions, and private organizations; (b) serving as a state designated Metropolitan Planning Organization pursuant to the Federal Aid Highway Act, 23 U.S.C. § 134(d) and (e) and the Intermodal Surface Transportation Efficiency Act, 49 U.S.C. § 5303, 5304, and 5305; and (c) undertaking any other lawful acts or activities for which nonprofit corporations may engage under the Alaska Nonprofit Corporation Act, in effect today and as hereinafter amended. Notwithstanding any other provision of these Articles, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purpose of the Corporation.

ARTICLE III – Registered Agent & Office

The registered agent of the Corporation, who is a resident of Alaska, is Glenda Ledford, Board President. The physical office and mailing address of the Corporation are as follows:

290 E Herning Ave,
Wasilla, AK 99654
Attn: Glenda Ledford

ARTICLE IV – Board of Directors

All the corporate powers of the Corporation shall be vested in and exercised by, and the property, funds, business, and affairs of the Corporation shall be managed by, a Board of Directors. The Board of Directors shall comprise three members as follows:

- City of Wasilla Mayor
- Knik Tribe
- Chickaloon Native Village

Alaska Department of Transportation & Public Facilities Central Region Director, or such other person as the Commissioner of the Department of Transportation & Public Facilities may designate. Any change to the representative designation must be sent to MVP for Transportation at least one month before the change takes place; and

The Board of Directors may make, amend, and repeal the bylaws, rules, and regulations of the Corporation at any regular or special meeting by majority vote. Such bylaws may provide for the conduct of the Corporation's business and the regulation and management of the affairs of the Corporation. The initial Board of Directors is comprised of the following individuals:

Glenda Ledford, Mayor
City of Wasilla
290 E Herning Ave
Wasilla, Alaska 99654

Nicholas R. Charles, I.R.R. Program Manager
Knik Tribe
1744 Prospect Dr
Palmer, Alaska 99645

Brian Winnestaffer, Transportation Director
Chickaloon Native Village
21117 E Meyers Ave
Sutton-Alpine, Alaska 99674

ARTICLE V – Tax Exempt Status & Private Inurement

The Corporation shall be a non-profit, non-stock Corporation. It shall be operated and maintained by membership fees and annual dues from units of government; charitable grants; institutional donations; and state and federal allocations. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II of these Articles of Incorporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene, in any political campaign (including the publishing or distribution of statements) on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE VI – Dissolution

Upon the dissolution of the Corporation, assets shall be distributed in a manner that complies with the requirements of Alaska law and for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so distributed shall be disposed by a court of competent jurisdiction located within the Fourth Judicial District, State of Alaska, exclusively for such purpose or purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purpose or purposes.

ARTICLE VII – Duration

The Corporation shall have perpetual corporate existence unless dissolved in accordance with the requirements of Alaska law.

ARTICLE VIII – Membership

The authorized members of the Corporation, the different classes of membership, if any, the property, voting, and other rights and privileges of members, and their liability for membership fees and annual dues and the method of collection thereof, shall be set forth in the Corporation's bylaws.

ARTICLE IX – Personal Liability

In accordance with the provisions of AS 10.20.151(d), no person serving as a director of the Corporation shall be personally liable for monetary damages for the breach of fiduciary duty as a director, excluding liability for (a) breach of a director's duty of loyalty to the corporation, (b) acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law, or (c) a transaction from which the director derives an improper personal benefit.

ARTICLE X – Amendment

These Articles of Incorporation may be amended only by an affirmative vote of at least two of the three members of the initial Board of Directors at any regular board meeting or special board meeting called for that purpose, the notice of which specifies consideration of such action as to be made at the meeting. These Articles may not be amended in any manner that would permit the Corporation to be operated other than exclusively for nonprofit purposes.

EXECUTION

The undersigned, for the purpose of forming a corporation under the Alaska Nonprofit Corporation Act, do make, file, and record this document, and hereby certify that the facts in this document are true:

Glenda Ledford, Mayor
City of Wasilla

Date

Nicholas R. Charles, I.R.R. Program Manager
Knik Tribe

Date

Brian Winnestaffer, Transportation Director
Chickaloon Native Village

Date

REGISTERED AGENT'S AFFIDAVIT & ACKNOWLEDGMENT OF ACCEPTANCE

The undersigned hereby acknowledges and accepts the appointment as the registered agent for and on behalf of MVP for Transportation.

By: _____

Name: **Glenda Ledford, Board President**

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 2023.

NOTARY PUBLIC

My Commission Expires: _____