

MVP for Transportation MPO Policy Board Meeting

Representatives:

Bob Charles – Knik Tribe (**Secretary**)
Edna DeVries, Mayor - MSB
Glenda Ledford, Mayor – City of Wasilla (**Chair**)
Brian Winnestaffer - Chickaloon Native Village
Mike Brown - MSB
Sean Holland - DOT&PF (**Treasurer**)
Steve Carrington, Mayor – City of Palmer (**Vice Chair**)



Microsoft Teams meeting

Join on your computer or mobile app.

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Meeting ID: 268 385 333 252

Passcode: J9XJ2q8R

Or call in (audio only)

+1 605-937-6140 (U.S. Sioux Falls)

(844) 594-6237 (toll-free)

Phone Conference ID: 589 044 473#

Agenda

Wednesday, January 22nd, 2025

1:30-3:00pm

Meeting Location

Musk Ox Farm

12850 E Archie Road, Palmer Alaska 99645

Hayloft / Classroom

1. Meeting called to order
2. Consent Agenda (**Action Item**)
 - a. Approval of the January 22nd, 2025, Agenda
 - b. Approval of the December 17th, 2024, Minutes
3. Committee/Working Group Reports (Including the Chair's Report)
 - i. Staff Report
 - Schedule of Topics
4. Voices of the Visitors (Non-Action Items)
5. Executive Session
 - a. Executive Director Hire Letter
6. Action Items
 - a. Tech Wise Systems IT proposal (**Action Item**)
 - b. MVP Bank Account
 - i. Corporate Resolution to open an account with MVFCU (**Action Item**)
 - ii. Authorize Check Signers (**Action Item**)
 - iii. Naming Kim Sollien as the account manager with signing authority (**Action Item**)
7. Old Business
 - a. STIP Amendment # 2 Update
 - b. Metropolitan Transportation Plan Update
8. New Business
 - a. Vensure Employment Services Proposal: waiting for a quote
 - i. Payroll and Payroll Taxes
 - ii. Supplemental health insurance including vision, dental and Aflac
 - iii. Workers Comp Insurance
 - iv. A la cart services life insurance, legal support, identity theft insurance, mental health counseling etc....

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- b. Office Space – Sublet Agreement from RESPEC Eng. Palmer office
- c. Ashburn & Mason Proposal: waiting for a proposal
- d. Diamond Legacy Insurance Broker, we are waiting on quotes for:
 - i. Directors Insurance
 - ii. General Liability Insurance
 - iii. Commercial Auto Insurance
 - iv. Personal Property
- e. Job Description Review
 - i. Transportation Planner
 - ii. Office / Communications Manager
- f. Association of Metropolitan Planning Organizations (AMPO) Membership

9. Other Issues

- a. MVP Request: a letter from Alaska DOT&PF granting MVP permission to apply the Safe Harbor Indirect cost rate to direct costs.
- b. Conflict of Interest Form

10. Informational Items

- a. MPO Peer Review January 28th-30th, 2025, Location: Hilton Garden Inn, 4555 Union Square Dr, Anchorage, AK 99503
- b. Mat-Su Transportation Fair January 30th, 2025 3:00 PM and 7:00 PM Location: Alaska State Fairgrounds, Raven Hall, 12878 E Rebarchek Ave, Palmer
- c. Grant Agreement between – MVP and Matanuska-Susitna Borough
- d. Foraker Group Accounting Support, QuickBooks, and adding detail to the annual budget as quotes come in
- e. MSB Comprehensive Safety Action Plan (CSAP) Public Comment Period
- f. Transit Roundtable Update
- g. Membership Fee Update

11. Policy Board Comments

12. Adjournment

Next Scheduled MPO Policy Board Meeting – **February 26th**, from 1:30pm-3:00pm to be held at the Musk Ox Farm and via Microsoft TEAMS.