

# MVP for Transportation Pre-MPO Policy Board Meeting Joint Meeting

## **Representatives:**

Sean Holland - ADOT&PF  
Steve Carrington, City of Palmer  
Glenda Ledford, Mayor – City of Wasilla  
Kaylan Wade Chickaloon Native Village  
Bob Charles – Knik Tribe  
Edna DeVries, Mayor - MSB  
Mike Brown - MSB  
Rob Yundt, Assembly Member - MSB  
Jennifer Busch – Valley Transit  
Vacant – Multi-Mobility Advocate



## **Minutes**

**Tuesday, November 14th, 2023  
2:00-3:30 pm**

### **1. Call to Order**

The meeting was called to order with quorum at 2:01 pm.

### **2. Introduction of Pre-MPO Policy Board Members and other Attendees**

#### **Policy Board Members**

##### **Present**

Sean Holland, DOT&PF  
Steve Carrington, City of  
Palmer Mayor  
Glenda Ledford, City of Wasilla  
Mayor  
Kaylan Wade, Chickaloon  
Native Village  
Bob Charles, Knik Tribe  
Edna DeVries, MSB Mayor  
Jennifer Busch, Valley Transit

#### **Policy Board Members**

##### **Absent**

Mike Brown, MSB Manager  
Rob Yundt, MSB Assembly

#### **Steering Committee**

##### **Members Present**

Kim Sollien, MSB  
Brian Winnestaffer, Chickaloon  
Native Village  
Bob Charles, Knik Tribe  
Jennifer Busch, Valley Transit  
Ben White, DOT&PF  
Tom Adams, MSB  
Jillian Morrissey, MSB TAB  
Adam Bradway, DOT&PF

#### **Visitors Present**

Clint Adler, DOT&PF  
Natalie Lyon, RESPEC  
Elise Blocker, RESPEC  
Brad Hanson, City of Palmer  
Jackson Fox, FAST Planning  
John Linnell, DOT&PF  
Aaron Jongenelen, AMATS  
Luke Bowland, DOT&PF  
Robespierre Howard, DOT&PF  
Civil Rights Office

### **3. Approval of the November 14, 2023, Agenda – (Action Item)**

*Motion to approve the November 14, 2023, Agenda (**Carrington**), seconded. No edits.  
Passed unanimously.*

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### 4. **Approval of the October 17, 2023, Minutes – (Action Item)**

*Motion to approve the October 17, 2023, Minutes (**Ledford**), seconded. No edits. Passed unanimously.*

### 5. **Committee/Working Group Reports (Including the Staff Report)**

#### a. **Staff Report**

The Operating Agreement has passed through the Department of Law review and is making its way to the Governor's Office.

The Mat-Su Borough (MSB) received a formal letter from DOT&PF that MSB will be the direct recipient of MVP for Transportation's (MVP) Transit Funding. The formula funding is changing, and match proposals are being worked out. It has not been determined how the match will be provided. A Consolidated Planning Grant application is being developed to fill in the gap in funding. The State of Alaska and Valley Transit will be meeting to discuss funding to prevent a gap in service. A formal presentation will be provided next month to the Steering Committee and Policy Board.

### 6. **Voices of the Visitors (Non-Action Items)**

None

### 7. **Old Business**

None

### 8. **New Business**

#### a. **Title VI Overview**

**Robespierre Howard** provided a video presentation of Title VI overview as well as a PowerPoint presentation.

The video presentation can be found here <https://dot.alaska.gov/cvlrts/titlevi.shtml> under Title VI Essentials.

#### b. **Coordinator Hiring Committee and Process (Action Item)**

The MPO Coordinator position received a few applications and will be reopened until after Thanksgiving to allow for a larger pool of applicants. It is anticipated that interviews will occur the week after Thanksgiving. MVP is looking for two Policy Board volunteers to sit on the hiring committee with Jackson Fox from FAST Planning, while Donna Gardino and Kim Sollien participate as non-voting observers.

*Motion to nominate Bob Charles and Glenda Ledford to serve on the hiring committee (**Holland**), seconded. Passed unanimously.*

#### c. **Authorizing RESPEC to submit Articles of Incorporation (Action Item)**

**Natalie Lyon** presented the instructions and the form for filing the Articles of Incorporation with the State of Alaska. The recommendation is to submit it online. The submittal requires formal permission from the Policy Board for RESPEC to

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submit on MVP's behalf. Once the Governor signs off on the packet, the Articles of Incorporation will be submitted to the state.

*Motion to approve RESPEC to submit the Articles of Incorporation on MVP's behalf (Ledford), seconded. Passed unanimously.*

### d. Technical Committee Makeup & Application

**Kim Sollien** summarized the Technical Committee makeup that was approved on September 21, 2022. There are currently three vacant positions. A draft application form was presented to the Policy Board. The application form will be released by next month's meeting once the Governor signs and MVP is formed.

## 9. Other Issues

## 10. Informational Items

### a. FAST Planning Invoicing

**Jackson Fox** provided a summary of the hiring process. It is anticipated that an offer will be extended to an applicant in early December. FAST Planning is working on making a grant available for the position. A portion of the million-dollar grant will also be used. Jackson is the hiring manager for the MVP Coordinator. It is undecided how MVP will get its match to FAST Planning. There are two options, option A is to collect the match upfront and option B is to pay as you go. It is less cumbersome to collect the match upfront and provide a single match check for the federal fiscal year.

## 11. Policy Board Comments

None

## 12. Adjournment

*Motion to adjourn the meeting at 3:30 pm (Ledford), seconded.*

Next Scheduled Pre-MPO Policy Board Meeting – **December 19<sup>th</sup>**, to be held via Microsoft TEAMS Meeting